

The Computer Room

There will be several people in the computer room. We will have a balloteer, a data entry reader, a computer operator, and a scoring verifier. Each person serves a distinct role.

1. The runner will bring timer sheets into the computer room.
2. The balloteer will circle the time to be entered and note all DQs.
3. The data entry reader will take the timer sheets and read the circled times to the computer operator.
4. The computer operator will enter them into the team laptop. Once all swimmers in an event have been entered, the computer operator will print a results sheet for that event.
5. The scoring verifier will take this and compare the results to the timer sheets for accuracy.
6. If all is okay and you are sure there will be no more DQs coming in for that event, you may post the results.
7. Print award labels every 5-10 events to give to the ribbon workers.