



CONCESSIONS COORDINATOR

- Determine plan for concessions for the season
- Determine what vendors will be used for meals (pizza, sandwiches, etc.) and coordinate payment with Treasurer
- Purchase snack and drink items that will be sold at meets and deliver them to WF Clubhouse
- Purchase ice needed to chill drinks
- Get change for the cash box before each home meet
- At home meets:
 - Roll up rugs in club house prior to setting up
 - Set up table with cash boxes and change
 - Set up coolers with ice and drinks
 - Set up tables for snacks and any other food being sold
 - Oversee money collection and count at end of the meet
 - Oversee the cleanup of the concessions area after each home meet
- Determine concession profits and report to the Treasurer
- Oversee additional concession related fundraising, as necessary



CONCESSIONS NOTES

- Typical menu – drinks, candy, chips, main course, donated baked goods
- Keep it simple
- Pizza sells well
- Candy - No chocolate or Skittles (too messy)
- Drinks - No juice boxes (don't sell well)
- Water, Gatorade and Diet Coke sell well
- Chips – buy the variety packs
- Get donated baked goods (**no nuts**)
- Get ice
- Get cash for the cash box to make change
- Need napkins, plates, utensils, serving pieces
- Roll carpets
- Keep track of proceeds
- Turn in receipts to Treasurer