



ASST CLERK OF THE COURSE DUTIES

Before the meet begins:

- Attend the meeting with the Clerk of the Course and Team Parents
- Make sure you have the most current heat sheet
- Highlight all Wilshire Farms swimmers

During the meet:

- Grab the swimmers from the Team Parent by heats.
- Direct swimmers to be seated on chairs by heat and lane number.
- Verify event, heat, lane by calling out each swimmer's name.
- Remind swimmers that they must not leave their seats until told to do so.
- Remind swimmers what stroke they are swimming.
- Direct the front row of swimmers to the starting area as each heat is started. Younger swimmers will need to be led to the starting area.
- Move swimmers forward in rows.
- Have a highlighter to check off heats.
- Works closely with the team parents, asst clerk of the course from the other team and clerk of course.
- Encourage swimmers!